

<b>Effective Date:</b> 5/15/1998	<b>Research and Graduate Studies Department</b>	<b>Policy Number:</b> <b>801</b>
<b>Revision:</b> 002	<b>Laboratory Safety Manual</b>	<b>Date:</b> August 3, 2001
Supersedes: New	<b>Safety Videos</b>	<b>Page:</b> 1 of 4

1. Purpose

1.1. To provide a list of video training aids available at KSU to facilitate Departmental Safety Training.

2. Procedure

2.1. Safety in the Research Laboratory and Formula for Safety training videos are available from the Manager, Laboratory Safety, RAGS, phone 4996, e-mail tom@rags.kent.edu. Videos will be loaned for 2 weeks. It is the responsibility of the requestor to ensure that the video is returned to RAGS.

2.2. The KSU Library Videos are available from the KSU Library Video Services Department.

2.3. All videos run 10-15 minutes and would make a good introduction leading to a general discussion for a safety meeting. Safety meetings should be held on a periodic basis to provide a vehicle for dissemination of accident prevention techniques and review of incidents that have occurred in the departments.

2.4. Safety meetings also may be used to tell employees and students about new safety policies and the expectations of the department regarding the new policy.

3. Comments on the videos or suggestions for additional titles may be directed to the Manager, Laboratory Safety, ext 4996.

4. Revision History

4.1.1.	<u>Rev #</u>	<u>Date</u>	<u>Reason For Change</u>	<u>Approval</u>
	002	August 3, 2001	Reissue	

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Supersedes: New	<b>Safety Videos</b>	<b>Page:</b> 2 of 4

<b>SAFETY IN THE RESEARCH LABORATORY:</b>		
Howard Hughes Medical Institute		
VHS	10 Minutes	Chemical Hazards
VHS	12 Minutes	Emergency Response
VHS	12 Minutes	Radionuclide Hazards
VHS	20	Centrifuge Hazards; Chemical Storage Hazards; Glassware Washing Hazards
<b>FORMULA FOR SAFETY:</b>		
Target Training Technologies		
	LAB01	Planning for Safety In Laboratory Operations
	LAB02	Protecting the Air You Breathe: Hoods and Glove Boxes
	LAB03	Handle with Care: Glassware in the Laboratory
	LAB04	Keep Your Eyes on Safety: Eye Protection in the Laboratory
	LAB05	A Place for Everything: Chemical Storage in the Laboratory
	LAB06	Safety: It's Your Responsibility, Basic Chemical Hygiene Practices
	LAB07	How do You Feel? Symptoms of Chemical Exposure
	LAB08	When Accidents Happen: Laboratory Spill Cleanup
	LAB09	Think Twice! Hazardous Waste Disposal
	LAB10	Watch Where You're Going: Slips, Trips & Falls
	LAB11	Getting Organized: Laboratory Housekeeping

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Supersedes: New	<b>Safety Videos</b>	<b>Page:</b> 3 of 4

	LAB12	Reach for Safety: Gloves in the Laboratory
<b>KSU LIBRARY VIDEOS:</b>		
<b>Call Numbers</b>		
	505063	Chemical Safety in the Lab - OSHA Standards
	11400	Chemicals - Safety Measures
	17065	Cylinders - Safety Measures
	505434	Drum and Cylinder Handling
	505439	Ergonomics and You
	502729	Eye and Face Protection
	103203	Handling Acids
	103204	Handling Bases
	103917	Hazardous Chemicals
	28475	Hazardous Substances
	503935	Hearing Conservation
	504003	Industrial Ergonomics
	505436	Introduction to Chemical Safety
	505437	Introduction to Hazardous Substances
	504004	Office Ergonomics
	503936	Personal Protective Equipment
	503933	Respiratory Protection
	52270	Safety Goggles
	58598	Syringes
	103222	Use of Volumetric Glassware